



# ENVIRONMENTAL POLICY

We at Community Waste Ltd. have built our business success on striving for excellence in all our activities.

Included in the strategy of improving the profitability of the business is the company's aim of creating and sustaining an effective environmental management system that will satisfy our customer demands and have the broader benefit of minimising our impact on the environment.

The company recognises that sustained commitment by all levels of employee is essential for success. As part of that commitment provision will be made to promote individual and collective accountability for achieving environmental improvements.

The issues addressed by the policy and resultant programmes will be fully communicated, explained to all our employees and anyone else it affects, then implemented, maintained and monitored.

To sustain and protect the environment in which the company exists, our policy, systems and programmes will:

be appropriate to the nature, scale and environmental impacts of its activities, products and services;

promote services that deliver goods and services that are safe and efficient;

support the company's commitment to continual improvement and the prevention of pollution in whatever form;

ensure that products used are reusable, recyclable or where this is not possible disposed of in a safe manner;

comply with all relevant environmental legislation as a minimum standard;

make provision for setting and reviewing environmental objectives and targets which will be practical, acceptable, achievable, compatible with the business objectives and add value to the business;

ensure environmental issues are discussed and actions taken at senior management level.

The Environmental Policy will be reviewed at intervals to ensure that it remains valid and reflects the company's activities and potential impacts.

.....  
Managing Director  
Date.....

## RESPONSIBILITIES

### 1 Managing Director

The Managing Director has overall responsibility for:

- implementing the Environmental Policy.
- ensuring that adequate and appropriate organisation and resources are available for the effective implementation of the policy
- the provision of appropriate environmental advice and assistance
- setting and monitoring achievable annually agreed *Environmental Objectives and Targets*
- ensuring that all personnel working on the site have a full understanding of the Company and legal requirements
- the provision of appropriate environmental information, instruction and training.

### 2 Environmental Co-ordinator

Responding to the Managing Director, the Environmental Manager is responsible for:

- the detailed implementation of the Environmental Policy
- identifying needs and allocating the necessary resources
- ensuring appropriate and informed supervision
- ensuring the provision of appropriate environmental advice and assistance
- implementation of effective Environmental practices
- ensuring all appropriate personnel are aware of, and conform to, the company and legal requirements
- developing all appropriate documentation required for use in the Environmental Programme
- liaising with all levels of internal personnel and any appropriate external body to ensure that any subsequent procedure document can be used effectively
- ensuring compatibility with existing recording systems.

### 3 Line Managers

Are responsible for:

- contributing and fully supporting the Environmental Policy
- implementing and monitoring agreed Environmental Programmes
- ensuring they and all personnel under their control are aware and conform to the Company and legal requirements and has suitable and sufficient experience, information, instruction and training
- leading by good example
- continuously monitoring environmental performance of those they control
- actively seeking co-operation from employees in maintaining and improving Environmental Management Systems.

### 4 All Employees

Are responsible for:

- fully co-operating with the company in fulfilling its legal obligations and implementing the Environmental Policy and procedures
- not misusing or interfering with anything provided by the company in the interest of environmental control
- reporting environmental incidents
- reporting any shortcomings in the Company's arrangements to their Manager.